

CONFIRMED MINUTES

PPS BOARD MEETING 14



At the **PPS Board Meeting 15** on **1 Jul 2024** these minutes were **confirmed as presented**.

Name:	Pillans Point School
Date:	Thursday, 23 May 2024
Time:	5:00 pm to 7:10 pm (NZST)
Location:	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
Board Members:	Marty Mayston (Chair), Clay Fulcher, Jacqui-Ellen Price, Katie Pritchard, Liam Geraghty, Lucy Sheppard, Rachael Arthur
Attendees:	Paula Brinsden, Sarah Warr
Apologies:	Monique Brooks

1. Opening Meeting

1.1 Karakia

1.2 Confirm Minutes

PPS Board Meeting 13 4 Apr 2024, the minutes were confirmed as presented.

1.3 Interests Register

1.4 Action Item List

Due Date	Action Title	Owner
30 Sept 2023	Track Northland tragedy Status: In Progress	Jacqui-Ellen Price
31 Dec 2023	Draw up roster for attendance at staff meeting Status: In Progress	Clay Fulcher
29 Feb 2024	Aspirational playgrounds Status: In Progress	Katie Pritchard
30 Apr 2024	What is our WHY? Status: Completed on 18 Jun 2024	Lucy Sheppard

2. Board Actions

2.1 What is our Why?

Discussion if we want to use Hautu for self review. Are we ready to start a process like this using Hautu or some other program? A number of the items in Hautu are already in the Strat plan. Plan to create a sustainable method of achieving some of the items where we may be lacking.

Discussion on the level of Te Reo based teaching. Barriers expected from staff and parents possibly from the lack of diversity in our community. Operational capacity is too high at present, we risk taking on too much and end up just ticking boxes. Want to put our full effort into being authentic and achieving great outcomes.

Task for Board Members: Familiarise yourselves with Ka Hikitia and bring back to the next meeting.

Good turnout to Whanau hui. Feels like we have a good relationship with our Kaumatua and Iwi to continue building on.

Ka Hikitia and Hautu/other program to go into future Board induction packs.

3. Subcommittees

3.1 Pool subcommittee

Pipes are fixed, spool has been made but works too well - needs a backstop to stop unrolling. Pool is empty and fibreglass coming soonTM.

3.2 Grants and Sponsorship committee

Board organised function has been cancelled for this year.

4. Management Reports

4.1 Finance Reports

Reforecasting done. Reliever cost gone up alot due to Kea starters, higher sickness levels and the Ministry driven sick leave recalculations.

Discussion of discretionary policy, holidays during term time and the associated costs. Impact of higher levels of relievers in the classroom vs a consistent teacher.

5. Building & Property Updates

5.1 Property Summary

Having to wait for the Ministry and Brent to reply to queries.

Watts and Hughes keen to get the last of their money - meetings to come to address the discrepancies.

Waiting on roofing work report from Kiwi/Kea

Planning to repair Tui roof with remaining 5YA money.

10YPP review between Jacq and Brent vs Ministry value remaining is being queried.

6. Health and Safety

6.1 Health and Safety Committee

7. School Policies

8. Decisions, Discussions & Sharing

8.1 Staffing

Robust recruitment process followed for DP position. Pleased to have the option to employ the chosen applicant. Candidate has undergone a similar professional development path as our school.

Kea 3 re-assessed. Start T4.

8.2 SLT/Leadership Report

8.3 COLA quote

Is a basic version able to be modular upgradeable? Discussion on keeping fencing and existing turf. All weather learning.

Query if the canopy would be enough to shelter from rain - are there other options instead of a canopy?

Discussing turfing required alongside courts.

Lucy seeking feedback from current cola owners.

Definitely need a grant - is available to use up 5YA remaining funds after Priority 1 and 2 projects are completed.

1 September deadline for Tect Grant.

Get 3d concept drawing and source a quote from a different company. Query if the current quote includes council costs.

8.4 2025 BOT camp approval

Board approves the 2025 camp to proceed.

8.5 Canada Trip update

Declaration for 2024 approved.

Trip to Canada was worthwhile.

8.6 Proposed 2025 School Dates

Board agreed to the dates submitted

Friday 31st January: Ko wai au?: Meet the teacher (whanaungatanga)

Monday 3rd February: Day 1 of classes

Last day: Tuesday 16th December

End of Year assembly - Paula to source bus quotes.

8.7 2024 Annual Plan

Taken as read; for reference

9. International

9.1 International update

Two new students in. Short stay group in.

Draft profit looking good. Definitely still worth it. 4 day stay preferred. Look at timing for next year.

What are the profits going to? Clarity moving forward. Used to run the school.

Blinds for Tirairaka? Grantable?

TKT updated their video. Great feedback from Mums.

9.2 Korean Trip

Board approved the Overseas Funding appendix.

10. For Noting

10.1 Move meeting week 10 to 1 July

Agreed to move meeting because of public holiday Friday.

11. Compliance Reporting

11.1 Term 2 BOT assurances

FYI of assurances made to the BoT

12. In Committee

13. Closing Karakia

13.1 Closing Karakia

14. Close Meeting

14.1 Close the meeting

Next meeting: PPS Board Meeting 15 - 1 Jul 2024, 5:00 pm

Signature: _____

Date: _____