

CONFIRMED MINUTES

PPS BOARD MEETING 16



At the **PPS Board Meeting 17** on **7 Nov 2024** these minutes were **confirmed as presented**.

Name:	Pillans Point School
Date:	Thursday, 19 September 2024
Time:	5:00 pm to 7:16 pm (NZST)
Location:	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
Board Members:	Clay Fulcher, Jacqui-Ellen Price, Katie Pritchard, Liam Geraghty, Lucy Sheppard, Monique Brooks, Rachael Arthur
Attendees:	Paula Brinsden, Sarah Warr, Jason Morgan
Apologies:	Marty Mayston (Chair)

1. Opening Meeting

1.1 Karakia

1.2 Interests Register

1.3 Confirm Minutes

PPS Board Meeting 16 22 Aug 2024, the minutes were confirmed as presented.

Rachael and Jacq

1.4 Action Item List

Due Date	Action Title	Owner
30 Sept 2023	Track Northland tragedy Status: In Progress	Jacqui-Ellen Price
29 Feb 2024	Aspirational playgrounds Status: In Progress	Katie Pritchard
2 Sept 2024	5YA funds - COLA etc Status: Completed on 30 Oct 2024	Jacqui-Ellen Price
30 Sept 2024	Draw up roster for attendance at staff meeting Status: Completed on 31 Oct 2024	Clay Fulcher
31 Dec 2024	Board funded vs Government funded Learning Assistant reporting Status: Completed on 30 Oct 2024	Paula Brinsden

2. Board Actions

3. Subcommittees

3.1 Pool subcommittee

Final payment okayed to go out. Grant to be finalised.

Quoting to paint pool underway. \$mid 20k so far.

Pool key - still factoring the costs vs income to assess if the current charge is still relevant. Pool opening labour weekend - tbc price - no lower than current price.

Shayne to attend NZQA course as required by Ministry.

4. Management Reports

4.1 Finance Reports

Things keeping with budget. Know more at Ops grant drop.

PE gear required. Suggesting grants or internal fundraiser(s).

Discussion around sports uniform, and wearing as regular uniform. Table for next meeting.

5. Building & Property Updates

5.1 Property Summary

Meeting held with property advisor this morning. Weathertightness team has assessed the hall. 28% of any repairs will be board cost. 50% of the remaining cost will come from 5YA - essentially wiping out any remaining 5YA.

Prepare a list of preferential projects for future 5YA drops. EG acoustics, re-panelling, beautification etc.



Prepare a list of preferential projects for future 5YA funding

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Due Date: 30 Nov 2024

Owner: Jacqui-Ellen Price

6. Health and Safety

6.1 Health and Safety Committee

7. School Policies

7.1 None for T3

8. Decisions, Discussions & Sharing

8.1 SLT/Leadership Report

EoY assemblies changed. Award systems changed. Increased transparency.

Timetable changing.

8.2 Learning Assistants Costs

Breakdowns on Ministry vs Board funding of Teacher Aides across the school. External funding streams are not guaranteed and vary on year.

Questions around levels of Board contributions and impact in the classrooms. Understanding around how the ministry allocates funding per child and how many children will successfully get funding.

Community communication around this? Us vs any other school. How having these extra staff in helps facilitate learning overall. Profiling Learning assistants and their roles in a newsletter? Aim for next newsletter.



Profiling Learning assistants and their roles in a newsletter

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Due Date: 19 Feb 2025

Owner: Paula Brinsden

8.3 Cultural Narrative mural update

Mural completed. Next step is storyboard / key to the mural. Link back to Kaumatua stories.

Next project - end of tirairaka wall. Taurikura. Purakau -motukai or mauao. Keep consistency with art style - retain artist for future. Agreed to continue the narrative - future dates to be determined.

Possible Kiwi/Kea mural to integrate with the wider Otumoetai histories.

Quoting for two further works underway.

Local legends competition for funding starting in October. Reminders needed to community to vote every day for us!

Funding streams need further transparency. Acknowledge sponsors support by way of contributions.

Whare Manaaki - open community sessions running really well. Quite popular.

Discussion on Koha for these meetings and the method of "payment".

8.4 Poutama Reo review

8.5 5YA plans

Discussed earlier.

8.6 2025 Term Dates

2025 term dates agreed upon.

Kahui Ako lead has changed.

9. International

9.1 2024 Korean Marketing Trip

Great to know it is worth attending each year. Reconnecting with past students and meeting confirmed future students.

Next year's enrolments looking similar to this year.

10. For Noting

10.1 General business

Event: Specialist skill committee to form next term - 17 October. Board representatives: Lucy and Clay.

Volunteer time along with money or sponsorship.

11. Compliance Reporting

12. In Committee

12.1 TA Request for student

Committee entered at 6.53.pm

13. Closing Karakia

13.1 Closing Karakia

14. Close Meeting

14.1 Close the meeting

Next meeting: PPS Board Meeting 17 - 7 Nov 2024, 5:00 pm

Signature: _____

Date: _____